# INSIDE SALES EXCELLENCE Extensive Role-Playing in a Small Class

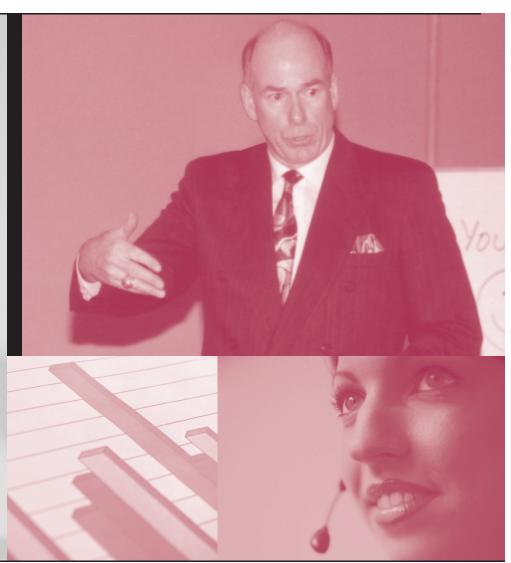
### If you talk to customers on the PHONE you can...

- Use our techniques to be more courteous
- ▶ Apply our SYSTEM to create Win-Win situations when dealing with angry customers
- > Provide real VALUE to your customers by understanding their needs
- Manage your time better by utilizing the tools we recommend
- Get new ideas for penetrating on cold-calls
- Feel comfortable up-selling, cross-selling and bundling complementary products

A Two-Day Seminar on "Inside Sales Excellence" with extensive role-playing in a small class

### Who should attend?

- Customer Service Reps
- Inside Sales Personnel
- Engineering Liaisons
- Technical Support
- **Telemarketers**
- Order Desk Personnel
- Expediters
- > Accounts-Receivable Specialists
- Will-Call Staff





Learn about the Purchase Cycle

Learn a new System for handling calls

1360 Puritan, Birmingham, MI 48009 Telephone: 248-644-8092 info@mitchellsell.com website: http://www.mitchellsell.com

Practice the Skills with extensive Role-Playing



## **Do You Have These Problems?**

- > You want to sell more to existing customers
- ► You want your inside people providing Value
- ▶ You want to do up-selling
- > You want to increase success on outbound cold calls
- ▶ You want to build customer loyalty
- > You cannot find comprehensive phone training
- ► You need to provide transaction excellence

Mitchell Selling Dynamics, Inc. provides techniques, **solutions** and answers to these problems and a great deal more. Our attendees learn a whole new set of exciting and **useful skills** that can be put into practice the very next day on the job.

Whether you're just getting started on the phone or are a seasoned veteran, you'll learn **new ideas** that are working at growing companies.

Our programs are warm, friendly, and relaxed. You don't have to worry about any pressure on this day. We do all the work and you can sit back in a comfortable, intimate setting and let us provide an enlightening learning experience that gives you the latest **insights** into **win/win** value-added selling techniques.

### Very personalized class with 12 attendees maximum!

Contact Mitchell Selling Dynamics, Inc. and reserve your space in **Inside Sales Excellence** today. (See back for Registration Form)

## What's In It... for You?

Mitchell's seminars provide **specific skills** that are guaranteed to produce results. His programs are meat and potatoes, not pie-in-the-sky concepts.

#### You'll learn new ideas on how to:

- Provide value to your accounts
- Increase customer retention
- Get closer to customers psychologically by handling them with more courtesy
- ► Apply our SYSTEM to create win-win solutions with angry customers
- ▶ Bundle complementary products
- Manage your time with Microsoft Outlook
- Penetrate on cold calls
- ► Hold the line on price
- Find prospects and convert them to customers
- Feel comfortable up-selling, cross-selling and bundling complementary products

#### Your company gets:

- Increased annual sales
- Improved customer retention
- More profitable sales
- Motivated customer service reps who can deal with the ups & downs of phone work
- A skilled inside staff

Custom programs are available at a discount at your facility.

Visit our website for other classes and more information www.mitchellsell.com





## **About The Speaker**

John Mitchell has over 30 years of experience in sales and sales management as an executive with the General Electric Company. He has trained over 10,000 people from a broad array of companies... TRW Corp., Eaton Corp., J & L Industrial Supply, Carboloy, W.W. Grainger, and more. John has an MBA degree and has been published extensively in trade magazines. He is the author of several books including "Inside Sales Excellence" used in the course and he founded Mitchell Selling Dynamics, Inc. in 1990. There are no substitute speakers!

248-644-8092 Mitchell Selling Dynamics, Inc. e-mail: info@mitchellsell.com website: http://www.mitchellsell.com

## ending The Inside Sales Excellence Seminar

## Extensive Role-Playing Seminar Content For Two-Day Program

Introduction: Market model; Purchase facilitators; Readiness-To-Buy curve; Understanding the Purchase Cycle; Distribution of prospects for our products.

Inside Sales Excellence: Defining inside sales excellence and the importance of customers. Understanding customer service; The value of customers; The cost of getting new customers; The cost of keeping customers; Why customers stop being customers.

Profits: Understanding the importance of profits; Techniques to grow profits

Understanding Behavior: Recognizing different types of people and how to react to them. Motivation theory; Types of people; Styles of people; Right and left brain; How to recognize right and left brain people; Do's and don'ts for right and left brain people. Role-playing in this segment.

Added-Value Selling: Learning about your customer to understand his needs; Providing real value to your customer with your products and services.

Value-Added Selling: Using your own experience, professionalism and other unique personal characteristics to provide real value to your customer.

**Being Professional:** Getting customers to ask for you; Forbidden phrases; Excuses may make matters worse; Voice mail; Knowing your product; Being enthusiastic; Providing Value; Developing empathy; Getting others to help; Being dependable; Handling stress. Role-playing in this segment.

Tele-Courtesy: Projecting a great image and attitude. How to answer the phone, put someone on hold and transfer people properly. Being Pro-Sonal; Projecting image and attitude; Phone etiquette; Listening; Answering the phone; How to put someone on hold; How to transfer someone; How to get someone back on track; Your voice; Voice qualities checklist; Grammar and diction; Being humorous; Accents and non-English callers.

Phone Psychology Process: Using a systematic method to handle callers and generate positive energy. Greeting; Acknowledgment; Fact finding; Solution proposal; Acceptance confirmation; Follow-Up. Role-playing in this segment.

Win/Win With Angry And Abusive Customers: Reversing bad situations. Problem definition and solution; Complaints are good; Helpful hints in dealing with angry customers; Complaint types; Complaint resolution; Recommended ways to repair damaged relationships; Making it right and knowing your limitations; Abusive callers. Role-playing in this segment.

Transaction Excellence: Getting it right the first time, tips and techniques. Being easy to do business with; The cost of errors and claims; Systems; E-Commerce; Increasing accuracy; Educating your customers; Dependable delivery; Certified internal quality control; Interdepartment quality control.

Starting A Sale: Using strategies and skills to grow profitable sales. Learn how to up-sell and cross-sell on inbound calls. Inbound telephone sales strategy; Outbound telephone sales strategy; Unique selling advantage statements; WIIFM statements; Sales opportunities for CSR's; Ways to make calls more successful; Summarizing; Your proposal.

**Closing:** Two types of closing: "Activity Closing" and "Preferred Supplier Closing". Dealing with price effectively; Overcoming objections; Dealing with rejection.

Phone Sales Process: Understanding the proper technique to make outbound calls. Sample scripts and the "Call Process Chart" are provided and demonstrated. Role-playing in this segment.

Selling In A Down Economy: Using new and creative techniques such as Strategic Linkages, Problem solving, Adding Value, Lead follow-up, Old accounts, Sharing successes, Team selling, New markets, Auto-contacting, Up-Selling and Cross Selling, Holding the line on price; Re-Evaluating Assumptions.

Managing Your Time: Developing plans & goals; Using Microsoft Outlook and synchronizing with a PDA for your calendar, To-Do-List, Contacts and Email. Scheduling activities based on priority. Crisis/Priority Quadrants; Batching your activities; Scheduling based on priorities; Being organized.

**Tools Of The Trade:** Specifying a great workstation design, time savers, computers and software. Comfortable and efficient work station; Call recording management book; Calendar - Organizer; Catalog display rack; Microsoft Outlook; Palm Pilots and other PDA's; Computer and printer; Word processing software; Spreadsheet software; Database software; Other software; Call logs; Survey sheets.

Counter Courtesy: Techniques that can be employed by will-call counter personnel to improve their inter-personal interactions.

Common Problems To Avoid: Common Problems To Avoid.

### Past Attendees: Partial List

AAR Cargo Systems Action Superabrasive Products Advanced Technology Services AFC Holcroft Air Tool Service Company Akzo Coatings Inc Allied Signal Inc Allied Tool Inc. Alpha Security Products American Augers Argent-Auto Systems, Inc. ArvinMeritor ATI Systems, Inc. Atlas Copco Tools Inc BASE Corn/Chemicals Div Bearing Distributors Inc Becton Dickinson & Company Bendix Commercial Vehicle Systems Bentley Tool Inc Bico-Akron Inc Braun Machinery Inc. Seco Carboloy Brush Wellman Inc **BW Rogers Company** C M I Industries Carboloy Inc. Carl Zeiss IMT Corporation Cerametal Michigan Chemcentral-Detroit Chester Industries, Inc. Citco Inc Cloverdale Equipment Co Cognos Corporation Columbia Marking Tools Inc Commercial Electric Products **Consolidated Industries Cooper Energy Services** Cutler-Hammer Dana Corporation Delray Steel Casting Inc Delta Tooling Company De-Sta-Co Industries **Dickson Associates Dietrich Industries** Dow Corning Corp. Dreison International, Inc DST-Davton Supply & Tool Duracote Corporation Durox Company Earle M. Jorgenson Company, Inc. East Manufacturing Corp Eaton Corporation Elyria Spring & Specialty Company Empire Die Casting Company Empire Tool Company Energy Transfer Inc Engelhard Corporation Engineered Heat-Treat Inc Equipment Data Associates Erico Inc Ersco Corporation F J Designs Faurecia Exhaust Systems, Inc. Federal APD Inc Ferro Corporation FlexOvit USA Foseco Metalurgical Inc Freudenberg NOK Gatco, Inc. GE Harley Inc Genesee Polymers Corp Genie Company Inc George Whalley Company **GKN** Center Metals H R Krueger Machine Tool Inc Heidtman Steel Products **HP Products Inc** Hubbell Industrial Controls Hy-Level Industries Inc IĆI Paints Inductoheat

Ingersoll Cinetic Automation Insulgard Corp Iscar Metals, Inc. ITW Iverson Industries & L Industrial Supply Johnson Controls, Inc JP Farley Corp Kennametal Komet of America, Inc. L & W Engineering Co Inc Lear Corporation Lebow Products LSI Graphic Solutions Plus Mahar Tool Supply Company Masco Corporation McMullen Tool & Supply Company Menlo Tool Co Inc Metaldyne Norton Abrasives Mitsubishi Materials USA Corp Namco Controls Corporation Newcomer Products Inc Nextel Nippon Express USA, Inc. Numatics Inc Oneida Tool Corporation Orbis Corporation Parker Hannifin Corporation Peerless Steel Company Performix Group Plastics Plus Praxair Production Tool Supply Company ProQuest Business Solutions **Richard Payne Company** Saginaw Machine Systems, Inc Saint-Gobain Abrasives Sandvik Coromant Scientific Instrument Center Seegott Inc Shively Bros Inc Simco Controls Singer Steel Company SPS Tech Square D Electric Stafast Products, Inc. Stanley Industries Inc Starcut Sales Inc Sterling Scale Company, Inc Sterling Supply T.I. Automotive Systems Takata Inc. Te-Co Tooling Components, Inc. The Bartech Group Tooling System Sales Inc Toyoda Machinery USA Trans Technology Trans-Matic Manufacturing Company Transpec Worldwide Transue Williams Stampings Company Troy Tooling, Inc TRŴ Vehicle Safety Systems Tyrolit - North America, Inc. Únistrut Corp Unitech Systems, Inc. United Label & Packaging UVA Machine Company Valenite Inc Valeo, Inc. Velcro USA Inc Versatex Industries W. W. Grainger Walker Wire (ISPAT) Inc. Waltco Truck Equipment Company Wegoma Inc Whirlpool Corporation Wolverine Broach Company Wolverine Power & Equipment Zircoa Inc Z-Weigh Inc

### Audio CD's and Cassette Tapes

Call us at one of the below numbers or order from our website (www.mitchellsell.com) Click on audio CDs or tapes for the menu list.

## What They're Saying...

"Some seminars I attended in the past were boring. This was so informative!" Ronald A. Lee, Menlo Tool Company

"This was a great seminar with many ideas and examples." Sandra Sears, Carboloy Inc. "John Mitchell was very helpful in his presentation and provided a lot of key ideas on sales." David Stevenson, Production Tool Supply

"I plan to recommend it to other departments in my company." Sandra Belcher, Ferro Corp.

## Other Sales Training Programs and Services Available Custom Programs Available at a Discount



- Relationship Selling Techniques for outside sales people
- Office Automation Computer techniques for marketing/sales professionals
- Consultative Selling Techniques for senior sales people
- Negotiation Excellence Case based class for negotiators
- Interaction Effectiveness For internal support functions like human resources and computer systems
- ► Trade Show Excellence For exhibit personnel

#### Services

- Microsoft Access CRM database development
- ► Internet web site development
- Expert systems in Visual Basic
- National sales meetings

## "Inside Selling Excellence" - Attendee Information

Name	Enrollment Fee: \$647
Title	Cleveland Dates:
Company	Note: See www.MitchellSell.com for class schedules
Address	Detroit Dates:
City/State/Zip	Note: See www.MitchellSell.com for class schedules
Phone (w/area code)	Method of Payment <ul> <li>Check made payable to: Mitchell Selling Dynamics, Inc.</li> <li>Purchase Order (Enclose hard copy)</li> <li>Send me an invoice</li> <li>On-line with PayPal</li> <li>Visa AsterCard American Express</li> </ul>
To Reserve Your Place, Enroll on-line or Mail This Form To: Mitchell Selling Dynamics, Inc. I 360 Puritan, Birmingham, MI 48009 website: http://www.mitchellsell.com For more information call: 248-644-8092 e-mail: info@mitchellsell.com	Card number Exp. date Exact name on card Signature